



Job Description: Basic MCA Job Requirements

- a. Must be 18 years of age or older
- b. Must pass criminal background check
- c. Know and understand MCA policies and procedures / DODD rules and regulations
- d. Written assurance that the applicant is not on the abuser registry or nurse aid registry, Medicaid/Medicare Excluded Individuals/Entities Program (LEIE)
- e. Certification in CPR/First aid
- f. Ongoing annual training of 8 or more hours
- g. Training relating to, and the prevention of, incidents adversely affecting health and safety
- h. Individual rights training
- i. Compliance with requirements of behavior supports, training in behavior supports
- j. Must have a valid Ohio driver's license / Ohio vehicle insurance coverage and reliable vehicle transportation at all times
- k. Medication administration certification if applicable
- l. Ability to lift 50 pounds or more
- m. Monthly Continuing Ed from DODD
- n. Provide copies of updated car insurance, driver's license as updated

I certify that I have read and understand the basic job requirements. I also certify that I can perform all tasks required for the position. I understand that it is my responsibility to acquire any certification I may need for the position, continue with updates as needed and provide copies to HR.

Signature: _____ Date _____