



Job Description – Transportation Worker

The Transportation Worker (TW) is responsible for the health, safety and welfare of the individuals we provide services to. The goal of the TW is to assist in increasing the independence of the individual by helping these individuals get to and from their places of employment. These tasks include, but are not limited to:

- a. Transfer: assistance in and out of wheelchairs for transporting, etc
- b. Transportation: provide transportation to their various enclave employment positions
- c. Basic supervision: assessing, monitoring, and supervising the individual to ensure the individual's safety, health and welfare
- d. ISP services: provide tasks and services according to the individual's ISP
- e. Documentation: keep documentation logs for ISP services, medication administration, activity logs etc
- f. Adhere to and know Medina Creative Accessibility procedures

Employee Requirements:

- a. must be 18 years of age or older
- b. criminal background check
- c. written assurance that the applicant is not on the abuser registry or nurse aid registry, Medicaid/Medicare Excluded Individuals/Entities Program (LEIE)
- d. certification in CPR/First aid
- e. ongoing annual training
- f. training relating to, and the prevention of, incidents adversely affecting health and safety
- g. individual rights training
- h. compliance with requirements of behavior supports, training in behavior supports
- i. must have a valid Ohio drivers license / Ohio vehicle insurance coverage and reliable vehicle transportation at all times
- j. medication administration certification
- k. ability to lift 50lbs or more

I certify that I have read and understand the job description. I also certify that I can perform all task required for the position. I understand that it is my responsibility to acquire any certifications I may need for the position and provide copies to Medina Creative Accessibility.